



## Cornwall-Lebanon School District Student Device Insurance



The Cornwall-Lebanon School District values each laptop and requires students to follow usage guidelines and to use caution in handling the devices. Laptops are a great expense and to not burden our tax base, we try to make all of our laptops last as long as possible by repairing and restoring them when possible.

Families are not responsible for normal usage wear, but we realize accidents (drops, spills, etc.) happen and laptops need repaired. To ease the repair expense on families, we offer an insurance incentive. Insurance is highly recommended, but is not mandatory. The non-refundable insurance fee is paid annually.

**\*\*If a family chooses *not* to purchase insurance and the computer is damaged, the family is financially responsible for all repair or replacement costs.**

**The insurance fee for the current school year is listed below. Please make checks or money orders payable to Cornwall-Lebanon School District. Cash will be accepted.**

Individual Plan
\$25

**FAMILIES WILL BE RESPONSIBLE FOR THE DEDUCTIBLE FOR EACH REPAIR CLAIM. THERE WILL BE A 10% DEDUCTIBLE BASED ON THE COST OF THE REPAIR.** For example, if a student accidentally cracks a screen that costs \$50, then a student with insurance will only pay \$5 for the repair.

When an incident occurs, please take the device to the technology services center. The student will receive a loaner device while the device is repaired. After the repair, the family is responsible for any fees associated with the incident. All incidents are subject to an administrative hearing and decision of consequences.

Any damage caused deliberately as decided by administration will be classified as vandalism and students will be billed for the entire repair cost. Additional disciplinary action, including expulsion and limited use of a device, will be at the discretion of administration. If the device is misplaced, lost, or stolen, the student must notify the school immediately and file a police report. In the event that a student's device is lost or stolen, that student will no longer be permitted to take their replacement device home until an administrative hearing is held. The insurance policy does not cover loss or theft; the family is responsible for repair or replacement costs.

**If this form is not returned, we will interpret it as choosing to not purchase insurance. The family will be responsible for the total repair or replacement costs.**

---

**Please select an insurance option (Please complete one form per student):**

Please check one of the following options below.

\_\_\_\_\_ I **DO** wish to purchase insurance. I have read and understand this document and agree to the conditions described for student use of technology devices.

\_\_\_\_\_ I **DO NOT** wish to purchase insurance at this time. I understand that by doing so, I am financially responsible for all repair costs should the device become damaged. I have read and understand this document and agree to the conditions described for student use of devices.

Please complete the following information:

Student Printed Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

School Attended (Circle one): CW EB SL UC MS HS

*For Office Use Only:*

*PAYMENT AMOUNT* \_\_\_\_\_ *CHECK NUMBER:* \_\_\_\_\_ *CASH RECEIPT #* \_\_\_\_\_

*Notes:*